

# Business Operations Specialist

## Zero Suicides

Jaspr Health is on a mission to reduce death by suicide. We are a Seattle-based company founded and advised by the world's experts in mental health and behavioral psychology, and our technology is enabling healthcare systems to deliver evidence-based suicide prevention at scale.

Why is our work important? Simply put, hospital emergency departments are the front line to prevent suicide, yet few are equipped for the increasing patient load — 14.5 million behavioral health emergencies per year, growing 12% annually. People in suicide crisis face lengths of stay four times longer than other emergencies. Throughput delays result in costs and lost revenue for hospitals. New regulations and workforce shortages drive health systems' urgent need for technology solutions.

Jaspr Health's tablet-based solution transforms hours of waiting into an opportunity for evidence-based interventions, powerful videos of individuals with lived experience to instill hope, a library of comfort and skills exercises, and EHR-integrated assessment to inform disposition decisions. Jaspr targets improved patient outcomes, satisfaction, and throughput ROI.

## We Need You Because...

Jaspr is growing and we need to set ourselves up for success at scale. That means we need a Business Operations Specialist to help incubate new ideas, maintain a comprehensive rhythm of business, and spearhead key internal initiatives. If you're passionate about work that truly matters and want a level of autonomy not found in many roles, come join our team and let's make a meaningful impact together!

## Responsibilities

- Be a culture champion within Jaspr
- Serve as the first point of internal contact in the Operational organization
- Assist with implementing and optimizing new internal processes.
- Ensure every team member has the right tools to do their job.
- Assist HR in a variety of capacities from Learning and Development to Recruitment
- Assist the Finance and Accounting team with proper process controls and data hygiene.



- Serve as the liaison for our vendor ecosystem.
- Partner directly with the COO and other key executives by engaging in enablement activities.

## Essential Qualifications

- Bachelor's degree in operations management or related field
- Experience in a variety of operation functions from HR, Finance & Accounting, and Procurement
- Experience in a startup environment
- Ability to build strong interpersonal relationships
- Excellent communication skills
- Excellent project management skills

## How to Apply

In your application, please:

- Attach a PDF of your cover letter. In your cover letter, introduce yourself and explain why this position is of interest to you, and why you would be a great fit.
- Attach a PDF of your resume.

**Submit your application directly to [joseph.restivo@jasprhealth.com](mailto:joseph.restivo@jasprhealth.com).**